

Wenatchee Valley College

REQUEST FOR EVALUATION—ACADEMIC DEGREE PROGRAMS

Phone: (509) 682-6831 Fax: (509) 682-6801

1. Complete this form and return it to the Registration office or email completed form to transcriptevals@wvc.edu. PLEASE COMPLETE A SEPARATE FORM FOR EACH DEGREE. Your completed evaluation will be sent to your preferred email address. A copy of the evaluation will be sent to your advisor.

2. **This form is not an application for graduation.** An “Application for Graduation” form must be completed to receive a diploma and have your degree listed on your WVC transcript.

3. This request cannot be completed until student is enrolled at WVC and all official transcripts from other colleges are on file. Please allow up to 4-6 weeks for processing.

NAME (PLEASE PRINT)

First Middle Last

PHONE NUMBER

PREFERRED EMAIL ADDRESS

LIST OTHER COLLEGES ATTENDED

It is the student’s responsibility to provide WVC with official transcripts from other institutions if they are to be considered in this evaluation.

DEGREE FOR WHICH YOU ARE APPLYING (check only one)

- Associate in Arts and Sciences—DTA(Transfer Degree)
- Associate in Business—DTA (Transfer Degree—Major Ready Program)
- Associate in Music—DTA (Transfer Degree)

A.S.T.—Associate of Science Transfer (Science Majors only) Select one of the following:

- Option #1: Biology, Chemistry, Geology, Environmental/Resources, or Earth Sciences Majors
- Option #2: Engineering, Computer Science, Physics, or Atmospheric Sciences Majors
- A.G.S.—Associate in General Studies (Non-Transfer Degree)

STUDENT ID: _____ ADVISOR: _____

(A copy will be sent to your advisor)

SIGNATURE: _____ DATE: _____

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

-To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509)682-6445, title9@wvc.edu

-To request disability accommodations: Director of Student Access, Wenatchi Hall 2133, (509)682-6854, TTYTTD: dial 711, sas@wvc.edu